

MIAMI TOWNSHIP BOARD OF TRUSTEES

NOVEMBER 15, 2016

The Miami Township Board of Trustees met in regular session on Tuesday, November 15, 2016 at 7:00 PM. Trustee Karl Schultz called the meeting to order. The Fire Department presented the Colors and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Mr. Ferry called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Mr. Tracy made a motion to approve the minutes of the October 1, 2016 Special Zoning Meeting, the October 18, 2106 Business Meeting and the November 7, 2016 Work Session, seconded by Ms. Wolff with all voting “AYE”.

Correspondence: None

Special Personnel Action: Mr. Wright presented the following personnel action for the Board to consider. Mr. Wright is recommending the Board grant final offer of full-time employment to the following: Robert Edmonds – start date of 1/3/17 at a pay rate of \$24.61 per hour; Jamie Williams – start date of 1/4/2017 at a pay rate of \$23.29 per hour; Daniel Moeller – start date of 1/5/2017 at a pay rate of \$23.29 per hour; Daniel Lohbeck– start date of 1/6/2017 at a pay rate of \$21.68 per hour; Andrew Browning – start date of 1/7/2017 at a pay rate of \$21.68 per hour.

Ms. Wolff made a motion to approve the Fire Department special personnel action as submitted, seconded by Mr. Tracy with all voting “AYE”.

Proclamations and Special Presentations: Chief Kelly explained the testing process applicants went through and these 5 candidates were chosen. At this time the 5 gentlemen were asked to come forward with their families, along with the Trustees, Fiscal Officer and Mr. Wright, for the pinning ceremony. Trustee Karl Schultz conducted the swearing in ceremony. Each new member had their badge pinned on by a loved one. There was a brief ten minute recess for the Trustees to congratulate the new employees.

Department Reports: A representative of each department presented a report of activities during the month of October 2016.

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Chief Kelly
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

New Business: Ms. Wolff made a motion to pay the bills of the Township with 258 checks numbered 125644 - 125902 and 13 electronic checks numbered 843 - 856 for the total amount of \$3,143,016.31 plus payroll and payroll taxes for the week of 10/22/2016 in the amount of \$405,013.99 and payroll and payroll taxes for the week of 11/09/2016 in the amount of \$378,190.02, seconded by Mr. Tracy with all voting “AYE”.

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$29,801.74.

Mr. Tracy made a motion to adopt Resolution 2016-74 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures, totaling \$29,801.74 and dispensing with the second reading, seconded by Ms. Wolff with all voting “AYE”.

Mr. Wright presented the following personnel items for consideration. Mr. Wright is recommending the Board remove Tyler Foster from probationary status as a full time police officer effective November 26, 2016 at a starting rate of pay of \$29.54 per hour.

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Ms. Wolff made a motion to approve the Police Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board remove Nick Colliver from probationary status as a full time police sergeant effective December 14, 2016 at a starting rate of pay of \$39.50 per hour.

Mr. Tracy made a motion to approve the Police Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright recommended the Board offer conditional employment as Volunteer employees to David Thomas, Leanne Thacker and Casey Newsome effective November 15, 2016.

Mr. Tracy made a motion to approve the Fire Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright recommended the Board withdraw the offer of employment as a Volunteer in the Fire Department to Grant Moss.

Ms. Wolff made a motion to approve the Fire Department personnel action as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board remove part-time Firefighter/Medic Matthew Wendel from his one-year probationary period effective November 20, 2016.

Mr. Tracy made a motion to approve the Fire Department personnel action as submitted, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented a nuisance abatement for two properties and recommended the Board adopt a Nuisance Abatement Resolution.

Mr. Tracy made a motion to adopt Resolution 2016-75 a resolution authorizing the abatement, control or removal of vegetation, garbage, rubbish or debris and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright noted as discussed at the November work session, the Fire Department is requesting to purchase replacement fire hose to replace hose that has been removed from service due to failing the pressure testing and age at a cost of \$6,260.00.

Ms. Wolff made a motion to approve the purchase of 28 sections of fire hose at a cost of \$6,260.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright noted as discussed at the November work session, the Fire Department is requesting to purchase one battery operated Positive Pressure Ventilation fan for use when needing to ventilate areas where there is no power. The gas powered fans create carbon monoxide which should not be used in multi story buildings. The fan would cost \$3,750.00 and would be purchased through First in-Last Out Fire Equipment.

Mr. Tracy made a motion to approve the purchase of one battery operated Positive Pressure Ventilation fan through First In-Last Out Fire Equipment at a cost of \$3,750.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented more information regarding the siding on the Civic Center, noting Mr. Musselman sought out other commercial entities that used the Hardie Board siding and that they were very pleased with the product and the installation. Mr. Wright stated the cost of the materials and installation will be \$30,000.00 through Integra and recommends the Board approve this recommendation.

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Mr. Tracy made a motion to approve the installation of the Civic Center siding through Integra at a cost not to exceed \$30,000.00, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright presented a speed limit reduction for Lee Lavati Court and Umrit Court. Currently the speed limit is 55 mph and it is being proposed to be 25mph.

Ms. Wolff made a motion to adopt Resolution 2016-76 a resolution lowering the speed limit on certain streets in Miami Township and dispensing with the second reading, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright recommended the Board set a date for the 2017 Annual Budget hearing. Mr. Wright is recommending the Board hold this hearing in lieu of the work session on December 12, 2016.

Mr. Tracy made a motion to hold a hearing on the 2017 Annual Budget in lieu of the work session on Monday, December 12, 2016 beginning at 8:30 a.m. in the video Conference Room and any other business to come before the Board, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright advised we currently have two petitions for street lighting districts and recommends the Board set a public hearing for Tuesday, December 20, 2016 at the regular business meeting beginning at 7:00 p.m.

Ms. Wolff made a motion to set a hearing for two street lighting districts on Tuesday, December 20, 2016 at 7:00 p.m. and any other business to come before the Board, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright advised the Board adopted, by resolution in 2009, a Plan of Operation and Governance that manages the natural gas aggregation program for the Township. An amended Plan of Operations and Governance has been proposed, by our Energy Broker, Integrys Energy Services, so that they can more flexibly negotiate a competitive retail natural gas supply at the best rates. Mr. Wright recommended the Board adopt the resolution.

Mr. Tracy made a motion to adopt Resolution 2016-77 adopting a modified plan of Operations and Governance for natural gas governmental aggregation and declaring an emergency, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright noted as discussed at the work session, the Recreation Department presented changes to the refund policy for both activity and facility registrations as well as an increase in the holiday rental rates for the Leming House. It is being recommended that the processing fee for activity refunds increase from \$5.00 to \$10.00 per transaction, the facility refund processing fee from 10% of the total rental price to 20% of the rental price and to raise the Leming House holiday rental rates by \$150.00.

Ms. Wolff made a motion to approve the increase in the refund policy for activity and facility registrations and to approve the increase of the rental fee of the Leming House for holidays as submitted, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright presented a request from the Police Department to purchase software and a barcode system for the Police Evidence room. Several systems were researched and the one chosen by the Police Department is the one from Progressive Microtechnology Inc for a cost of \$6,850.00. Mr. Wright is recommending the Board approve this purchase.

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Mr. Tracy made a motion to approve the bid from PMI Evidence Tracker software and barcode system for the Police Department property/evidence management system at a cost not to exceed \$6,850.00, seconded by Ms. Wolff with all voting "AYE".

Public Comment: Mr. Marv Hudson, of Pinto Place, came forward to ask the Board about the new restriping of St. Rt. 28 which added an eastbound lane of traffic to St. Rt. 28 and wanted to know if ODOT had consulted with the Township. The Board advised ODOT did not advise the Township they were going to do this. Mr. Wright advised he and other department heads saw the change and took pictures of the signage and intersections. He also spoke to the school district to see if there had been any issues with bus traffic which they did not report any. Mr. Wright stated they are requesting some changes to the signage. Mr. Hudson stated it is a safety issue now. Mr. Wright will bring this to the attention of ODOT. Mr. Tracy stated as Trustees they can contact our Senators and our House of Representatives person for the State and notify them of the safety issue. Mr. Tracy stated Mr. Wright can continue to have good dialog with Police Chief Madsen to make sure ODOT recognizes this issue and we can keep Mr. Hudson updated. Mr. Hudson noted the Run For The Poor race is June 10, 2017.

Mrs. Karen Wikoff of the Milford Miami Township Chamber addressed the Board regarding the Business and Community Awards Gala and said she is proud of our community. It was a fabulous event and one of the best events ever. Mrs. Wikoff thanked Will Menz for his help.

Executive Session: None

With no further business to come before the Board the meeting was adjourned at 8:09 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson